

**Lewis and Clark County Mental Health Local Advisory Council  
Intermountain Conference Room  
Tuesday, August 7, 2018, 11:30 a.m.**

**Minutes**

**I. Call to Order**

Mr. Wilkinson called the meeting to order and led introductions throughout the room.

Members in Attendance: John Wilkinson (Chair), Brian Coplin, Wynn Randall, Jon Jackson, Andy Hunthausen, Kim Gardner, Melinda Hoskins, Drenda Niemann, Matt Furlong, Michelle Marshal, Jull Steeley, Gary Mihelish, and Ray Roberts.

Others in Attendance: Jocelyn Olsen, Jess Hegstrom, Anastasia Mitchell, Layla Eichler, Kellie McBride, Dennis Nyland, Brandy Vail, Tauna Kultgen, Trina Filan, and Sue Noem.

**II. Approval of Meeting Minutes**

June 6, 2018 minutes were approved as presented.

**III. Proposed Amendments to LAC Bylaws – Jill Steeley**

The LAC Steering Committee gathered prior to this meeting and created multiple proposed amendments to the LAC Bylaws. These proposals were presented to the LAC and opened for discussion.

Members agreed that adding two more representatives from Lewis and Clark County Schools would be beneficial and adding one more consumer/family member is necessary to maintain 50% representation on the LAC. Mr. Wilkinson pointed out that the proposed bylaws include three officer positions (Chair, Vice Chair, Past Chair) and the addition of a Steering Committee.

Commissioner Hunthausen stated that the LAC will need to amend Resolution 2011-174 and propose amendments to both the Bylaws and the Resolution to the Board of County Commissioners.

Commissioner Hunthausen made a motion to approve the recommendations the Steering Committee created for the LAC Bylaws and to move forward in receiving the Board Of County Commissioners approval of the amended Bylaws and the amended Resolution. Mr. Furlong seconded that motion and the motion was approved.

**IV. Nomination and Election of Officers**

Commissioner Hunthausen nominated John Wilkinson as Past Chair, Jill Steeley as Chair, and Matt Furlong as Vice Chair. Mr. Jackson seconded the nominations. After the floor was opened to discussion, no members were opposed. Motion to elect members to positions nominated was approved.

**V. Presentation on County 2-1-1 System – Trina Filan**

The current 2-1-1 system was explained and a tour of the current 2-1-1 website ([montana211.org](http://montana211.org)) was given. United Way of the Lewis and Clark Area took on the oversight of 2-1-1 in Lewis and Clark County; however, there is a lack of capacity needed to populate the database and ensure current

information to make the 2-1-1 service useful in this area. Yellowstone County oversees the 2-1-1 website and Voices of Hope in Great Falls oversees the call center connected to 2-1-1. It is the hope of the United Way to recruit volunteers to assist in the population of the database that allows the 2-1-1 system to function appropriately.

The “Agency Info and Update Sheet” and the “Resource Database Inclusion/Exclusion Policy” was presented. Ms. Steeley requested that the 2-1-1 information be dispersed to the entirety of the LAC so providers have a chance to review and get back to Ms. Filan with further suggestions.

Ms. Niemann stated that Lewis and Clark County Public Health commits to ensuring that staff utilize the 2-1-1 system and that there is collaboration between the Connect database and 2-1-1.

ACTION ITEM: Trina Filan will email 2-1-1 information to John Wilkinson and Jocelyn Olsen for dispersion to all those present at LAC meeting.

**VI. Next Meeting: September 4, 2019**

The meeting will begin at **12:30pm** as there is a meeting in the same room (Intermountain Conference Room) prior.

**VII. Adjournment**

The meeting was adjourned at 12:40 p.m.